

Statement of information for potential partners and suppliers

1. Introduction

Our Watch seeks to ensure our work reflects our values, and safe and ethical work practices. If you are considering working with Our Watch, you may be asked to tell us how you align to Our Watch's requirements. This includes:

- Our Watch's values
- Ethical business practices
- Addressing conflicts of interest, gifts, benefits and hospitality
- Data handling and privacy compliance
- Use of artificial intelligence
- Safety of children and vulnerable people
- Health, Safety and Labour practices
- Gender equality, diversity and inclusion

This Statement is for general information purposes only and does not vary, waive, or otherwise impact any legislative, regulatory or contractual obligations.

2. Scope

This Statement applies to individuals and organisations seeking to work with Our Watch.

Partners and suppliers in this context include any party providing professional or other services to Our Watch, whether engaged through a direct contractual relationship or through a partner, collaborator, or other delivery arrangement.

Potential partners and suppliers are encouraged to review and understand Our Watch's expectations before committing to do business with us.

How a party meets these expectations will suitably consider the size, scale and nature of the supplier's business.

3. Our Watch Values

The values that guide our work are:

- **Collaborative** – We do this work together.
- **Optimistic** – We believe that change is possible.
- **Creative** – We are innovative and brave as we create change.
- **Authentic** – We stand behind our work.
- **Inclusive** – We embed a diverse range of perspectives in everything we do.

4. Ethical Business Practices

At Our Watch, working ethically means:

- Complying with laws, regulations and standards.
- Acting with honesty, integrity, transparency, and fairness in all dealings.
- Responding openly to requests for information from Our Watch, including risk assessments or certificates of compliance.
- Not engaging in or aiding fraudulent, corrupt, unethical, exploitative, or collusive activities.
- Preventing behaviour that poorly impacts on the reputation of the supplier or Our Watch.

Data Handling

Privacy

Our Watch is obligated to comply with the Privacy Act 1988 (Cth). For some parties, who are not ordinarily subject to the Act, this means you will be asked to meet these requirements when working with Our Watch. All partners and suppliers should be prepared to meet the requirements set out under the Act.

Information about compliance with the Privacy Act is provided on the Office of the Australian Information Commissioner website: [Australian Privacy Principles | OAIC](#).

Information security

Our Watch expects partners and suppliers to protect our information against improper use. This includes:

- managing cyber risks relative to the party's size, scale and risk
- having processes to dispose, secure, and/or return confidential information to Our Watch at the end of the arrangement period.

Ethical handling of information

Our Watch may seek to understand your capability to collect and use information from individuals, organisations or communities in accordance with ethical best practices.

Our Watch conducts an internal ethical review of all information collection activities, seeking to minimise ethical risks to participants, organisations, and communities.

Third parties who are required to collect and use information as part of research, evaluation or research-like work with us should be familiar with the National Statement on Ethical Conduct in Human Research and/or be prepared to work with us (or an external human research ethics committee) to develop a plan for the ethical handling of information if required.

The National Health and Medical Research Council website provides further information, including the [National Statement on Ethical Conduct in Human Research | NHMRC](#).

Use of Artificial Intelligence

Partners and suppliers should be honest and prepared to discuss any proposed use of artificial intelligence in their work. For guidance on responsible use, Our Watch refers to the Guidance for AI Adoption, published by the Australian Government Department of Industry, Science and Resources.

[Guidance for AI Adoption | Department of Industry Science and Resources](#).

Safety of children and vulnerable people

Partners and suppliers should be able to assure Our Watch of their measures to ensure the safety of children and vulnerable people, where it is relevant to the work.

This means you should be prepared to assure the highest standards of child safety in line with the National Principles for Child Safe Organisations.

If you or your staff will be in contact with children and young people under the age of 18 years, Our Watch will seek assurance that staff hold a current Working with Children Check (WWCC) in their state of residence. Further WWCCs may be required for cross-jurisdictional work.

A national police check may be requested for work with vulnerable people.

Refer to the National Office for Child Safety website for further information on Child Safety. [National Principles for Child Safe Organisations | National Office for Child Safety.](#)

The Australian Charities and Not for Profit Commission website has information about safeguarding vulnerable people [Governance Toolkit: Safeguarding vulnerable people | ACNC.](#)

Health, safety, and labour practices

Partners and suppliers should be able to assure Our Watch of their compliance with labour laws, including workplace health and safety laws.

You should be prepared to discuss approaches to detecting and eliminating modern slavery in your own supply chain, in a way that is proportionate to your business or organisation.

Conflict of Interest

Partners and suppliers should be prepared to let Our Watch know if they have an actual, or perceived, conflict of interest in working with us.

This includes financial, business or other relationships which may compromise or have the appearance of compromising Our Watch's integrity or the performance of a supplier's duties.

Conflicts of Interest are common and can usually be managed without impacting on the business relationship.

Gifts, benefits and hospitality

Our Watch and our personnel will not accept gifts or benefits that could be perceived as an attempt to influence, or are an attempt to gain an unfair advantage, from Our Watch.

Gender equality, diversity and inclusion

Our Watch expects all partners and suppliers to demonstrate a commitment to gender equality, diversity and inclusion.

This may include showing evidence of gender balance in staffing and governance and having a gender equality action plan (or demonstrating steps to address identified gender gaps), and promoting inclusive practices for staff, including Aboriginal and Torres Strait Islander peoples, migrant and refugee peoples, people with disabilities and LGBTIQ+ communities.

5. Enquiries

Links to resources are provided within this Statement to assist those who may not otherwise be familiar with these requirements.

Partners and suppliers can liaise with their Our Watch contact, the relevant nominated contact for a tender or bidding process or submit an enquiry via the [contact us](#) page.